

REQUEST FOR ADDITION OF A NEW EMBLEM OF BELIEF FOR INSCRIPTION ON A GOVERNMENT-FURNISHED HEADSTONE OR MARKER

The National Cemetery Administration (NCA) will consider adding a new emblem of belief * to the current list of available emblems, where there is an immediate need, to inscribe the emblem on a new, first headstone or marker for a deceased eligible veteran.

For burials in a VA national cemetery, a State veterans cemetery, or another Federally-administered national cemetery, provide the information specified below to the Cemetery Director for submission to the Director, Memorial Programs Service (MPS).

For burials in a private cemetery, submit a VA Form 40-1330 (Application for Standard Government Headstone or Marker) to the Director, MPS, by facsimile or mail. Note the request for a new emblem of belief in the REMARKS section (Block 27) of the form, and attach the information specified below.

Director, Memorial Programs Service
Department of Veterans Affairs
5109 Russell Road
Quantico, VA 22134-3903

Facsimile number: 1-800-455-7143

The following information must be provided for a request to be considered:

- 1) A written request or completed VA Form 40-1330 from the next of kin or authorized representative.
(Note: Requests to replace a previously inscribed emblem with a new emblem or to add the new emblem to an existing marker will not be accepted.)
- 2) A letter, signed by the recognized central head or primary contact person for the sponsoring organization, certifying that:
 - the emblem is currently widely used and recognized as the symbol of the organization or its belief system,
 - the sponsoring organization supports addition of the emblem to the NCA list of emblems of belief; and,
 - the sponsoring organization does not promote activity that is illegal or contrary to public policy.
- 3) A written description of:
 - how the sponsoring organization's belief/faith system is comprehensive in nature and addresses fundamental and ultimate questions, and
 - its organizational practices (such as regular services, ceremonial functions, existence of clergy, efforts at propagation, observance of holidays, or other characteristics of a traditional belief/faith system).
- 4) Information about the size and organizational structure of the organization, including total number of members and the location of the congregations.
- 5) A 3-inch circular digitized black and white representation of the requested emblem that can be reproduced in a production line environment in stone or bronze without loss of graphic quality, and is free of copyright restrictions.

* The emblems are meant to represent the personal beliefs practiced by a particular individual, and are not meant to represent any other type of affiliation. Requests for social, cultural, ethnic, fraternal, or military emblems will not be approved.